

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
Tel. 01904 709015
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Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

07 September 2021

To all members of the Parish Council

You are hereby summoned to attend a meeting of Bishopthorpe Parish Council to be held at Vernon House, on **Tuesday 27th July 2021** for the purpose of transacting the business as detailed in the following agenda.



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held at Vernon House on Tuesday July 27th 2021.

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.

- 4 **Minutes of Meeting** 22nd June 2021.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **47 Lang Road.** Two storey and single storey rear extension following demolition of conservatory. 21/001454/FUL
- 5.1.2 **9 New Lane.** Single storey rear extension. 21/01211/FUL. (No Objection, May 2021) – Revised plans have been submitted.
- 5.1.3 **The Palace, Bishopthorpe Road.** Reduce limbs from a Beech tree in a Conservation Area. 21/01746/Tree Conservation Area
- 5.1.4 **Heimdal, 9 Sim Balk Lane.** Two storey side and rear extension and single storey rear extension. 21/01658/FUL
- 5.1.5 **2 Myrtle Avenue.** Two storey side extension and single storey rear extension (revised scheme, resubmission). 21/01768/FUL
- 5.1.6 **The Vicarage, 48 Church Lane.** Remove lower limbs to crown lift two Sycamore and one Ash – tree works in Tree Conservation Area. 21/01767/TCA

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **10 Acaster Lane.** Single storey rear and side extension, and single storey front extension. 21/01070/FUL. **No Objection.** Approved
- 5.2.2 **Northcote, 31 Sim Balk Lane.** Single storey rear extension. 21/01285/FUL. **No Objection**
- 5.2.3 **York Marine Services, Ferry Lane.** Erection of pagoda with pizza oven next to existing kiosk. 21/01198/FUL. **No Objection**

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update

BISHOPTHORPE PARISH COUNCIL

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Mrs Thornton
- 6.1.2 Parking in the Village Hall car park – update Cllr Mrs Thornton
- 6.1.3 Amendments to the Hiring Agreement – update Cllr Mrs Thornton
- 6.1.4 Hall heating, overhaul – update Cllr Mrs Thornton
- 6.1.5 Wi-Fi Installation – update Cllr. George

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Boundary hedge – new gardener needed to maintain it
- 6.2.3 Email from Amber Steel – dogs on cricket field
- 6.2.4 BUFC unpaid precept (£395)

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 York Flood Plan newsletter update
- 6.4.3 Email from Bryan Harford regarding the riverbank
- 6.4.4 Sale of car park to York Marine Services – update Cllr. Harrison
- 6.4.5 Sale of land to 6 Ferry Cottage – update Cllr. Harrison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Memorial Bench – update Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green
- 6.7.2 Wi-Fi installation – update Cllr. George

6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley
- 6.8.2 Bishopthorpe Parish Council web page – update Cllr. Mrs Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley
- 6.10.2 York Environment Week 2021, invitation to participate
- 6.10.3 York Flood Alleviation Scheme June 2021 Newsletter
- 6.10.4 Email from Environment Agency: On-site incident, Monday 5th July site broken in to and pump tampered with
- 6.10.5 Email from St Andrew's Trust: HMLR defining the southern boundary

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Mrs Green

BISHOPTHORPE PARISH COUNCIL

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 24/7)	54.12
Savills – half yearly rental payment for The Glebe (paid 1/7)	225.00

Total Amount paid

£279.12

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (<i>£84.00, York IT services</i>)	84.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	105.00
Non domestic rate payment to City Council – Village Hall (paid 1/7)	141.13
Non domestic rate payment to City Council – Sports Pavilion (paid 1/7)	662.28
Non domestic rate payment to City Council – Vernon House (paid 1/7)	337.51
Andrew's Garden Services – Play Area cut lawns and hedges (paid 1/7)	240.00
RV Roger – 3 trees for Bishopthorpe Orchard with mulch and guards	67.80
Sports Turf Services Ltd – grass cuts to sports field	134.40
Ainsty Landscapes – hedges trimmed, Acaster Lane	325.00
AOL Quarterly fee plus phone charges for quarter (Apr, May, June)	58.80
Simon Sykes – Repairs to pinfold	30.00
Brunswick Organic Nursery – planting in Village Hall planter	45.60
Brunswick Organic Nursery – Sensory Garden maintenance	240.00
City of York Council - Commercial waste collection, Village Hall	60.56
City of York Council - Commercial waste collection, Sports Pavilion	55.75
Ainsty Landscapes – Sports Pavilion surrounding area tidy up	200.00
Crombledale Contracting – Play Area repairs to posts and stone path	862.79
Andrew's Garden Services – Play Area grass cuts	260.00

On-line payment total

5,448.12

Payment Total

£5,727.24

7.2 Income Receipts

Village Hall rental income (Bacs payments unless stated):

24/6 S Allen, Black Cats Pilates	25.00
25/6 Sue Coates, Slimming World	65.00
30/6 S Allen, Black Cats Pilates	25.00
5/7 W Allison, Wednesday Badminton	36.00
6/7 KJ Bilton, Mind Matters	50.00
8/7 S Allen, Black Cats Pilates	25.00

BISHOPTHORPE PARISH COUNCIL

9/7 Sue Coates, Slimming World	65.00
11/7 Cheque – MS Darley, Badminton Group	72.00
14/7 A Allen, Black Cats Pilates	25.00
16/7 Sue Coates, Slimming World	65.00
Cash – Church meeting group, Sunday evenings	1,000.00
Cheque – K Scott, Zumba classes	204.00

Other income:

HMRC, Vat refund 2020/21	2906.27
30/6 Bishopthorpe Pre-school Playgroup – Sports Pavilion rental	1,300.00
16/7 City of York Council - unidentified credit	1,334.00
Income Total	<u>£7,197.27</u>

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report

10 Pinfold

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr Mrs Thornton
- 11.3 Mosaic replacement feature – update Cllr. Mrs Gajewicz

12 Police Liaison

- 12.1 Ward Manager's Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates
- 13.3 HM Land Registry – Parish Land Ownership Survey
- 13.4 Copy of notes from the York Branch Meeting - 10 June 2021
- 13.5 Councillors Discussion Forum Session – Thursday, 22nd July 2021 – 6.45pm
- 13.6 Risk Assessments – Financial and Corporate Webinar Session – Thursday, 22 July 2021
- 13.7 Webinar Training Programme - August 2021
- 13.8 Broadening your Planning Knowledge, Andrew Towleron Planning Consultant Webinar Session – Tuesday, 27 July 2021
- 13.9 NALC – Guidance for member Councils / Parish Meetings from Monday 19th July
- 13.10 The North Yorkshire Rural Commission – Rural North Yorkshire, The Way Forward
- 13.11 How local councils can engage with residents to reduce their carbon emissions – Giki Zero Webinar Session – Thursday, 29 July 2021 1.30pm to 2.30pm
- 13.12 Public Rights of Way (PROW) – Sarah Ford, Barnsley PROW Officer Webinar Session – Wednesday, 28 July 2021 10.00am to 11.30am
- 13.13 Training Bulletin - 23 July 2021
- 13.14 YLCA Remote Conference 17 and 18 September 2021 – has any council has engaged successfully with the younger generation?

14 Highway Matters

- 14.1 Proposal to paint double yellow lines in various places around the village
- 14.2 Sim Balk Lane, Bishopthorpe - Speed Management Scheme - Information Bulletin

BISHOPTHORPE PARISH COUNCIL

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 'My City Centre' Email from Katherine Atkinson, City of York Council

15.2 Others

15.2.1 Request from Cllr Nicholls to support the Boundary Commission proposal that York Outer and York Central remain the same as parliamentary constituencies

15.2.2 Planning and Compulsory Purchase Act 2004 and The Town and Country Planning (Local Planning) (England) Regulations 2012

15.2.3 Outcome of Local Government Reorganisation in York and North Yorkshire

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 24th August 2021 at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

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Bank Account checked by

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